TRAINING **BULLETIN**

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January 4, 2024



01/04

ERMA Policies and Procedure Survey Launch

We are thrilled to announce the 2023/24 Personnel Policies and Procedure Survey is available on ERMAnet! We are asking our members to complete the survey no later than January 15, 2024.

members on January 3rd. View the letter here!

The ERMA 2023/24 Training Compliance Self-Survey is now live. See page 3 for more information.





Bulletin Highlight

2023/24 Personnel Policies and Procedures Survey

Frequently Asked Questions

The 2023/24 Personnel Policies and Procedure Survey is now live and we have received an overwhelming response from our members! In this bulletin, we will address frequently asked questions we have received from you!

• When is the survey due?

We are asking our members to complete the survey no later than **January 15, 2024**. ERMA staff is preparing to provide an update to the Board of Directors at the February 2nd Board Meeting.

• Can multiple users collaborate on the survey?

Yes! As long as each user has an active ERMANet account with access to the survey.

• I do not see the survey when I log in?

Select the 'Survey' tab. Select 'Manage Assessments' on the lefthand toolbar. For detailed instructions, view the <u>Policies and Procedure Survey Guide</u>. If you do not see the 'Survey' tab when you log in, please email <u>ERMATraining@sedgwick.com</u> or <u>yvette.flama@sedgwick.com</u> for support.

• I need help accessing ERMANet?

Please email <u>ERMATraining@sedgwick.com</u> or <u>yvette.flama@sedgwick.com</u> for support.

Following the survey period, each member will be assigned to one of the two EPL legal firm partners, Liebert Cassidy Whitmore and Jackson Lewis to discuss next steps. We will continue to update our members via newsletters and email correspondence.

Should you have any questions at all, please email ERMAtraining@sedgwick.com.





2023/24 Training Compliance Self-Survey

The survey is now live!

In accordance with Government Code §12950.1 and Senate Bill 778, the Board of Directors adopted <u>Resolution No. 2021-5</u>, requiring members to provide Proof of Compliance with training mandated by State Law (<u>California Government Code §12950.1</u> and <u>Senate Bill</u> <u>778</u>), which must be carried out once per year. Failure to maintain compliance with training mandates may result in an increased Self-Insured Retention, pursuant to Section VII (1)(f) of ERMA's MOC.

The training requirements are as follows:

- Supervisory employees must complete a 2-hour AB 1825-compliant training
- Non-supervisory employees must complete a 1-hour SB 1343-compliant training

Beginning January 2, 2024, a self-certification survey has been made available <u>here</u> to validate member agency compliance with mandated training requirements. Each agency must complete this survey no later than **June 30, 2024**.

Should you have any questions at all, please email ERMAtraining@sedgwick.com.

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Member Services & Programs

Attorney Hotline

 Members have access to one hour of free legal advice per month from one of ERMA's partner law firms.
Member List Attorney Hotline List

Live Training Topics

 If your agency is considering hosting a live training session, click <u>here</u> to view the list of training topics for the 2023/24 program year.

Requests can be submitted through the <u>Training Request Form</u>

Frequently Asked Questions

• Please refer to **<u>ERMA's FAQ Guide</u>** for answers to commonly asked questions.



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